

OASIS LANDSCAPE CONSTRUCTION

How to apply:

- 1) Complete this application.
- 2) Obtain a current (within (30) days) DMV printout.
- 3) Deliver your completed application and your DMV printout personally

Employment Application

Date _____

First name _____

Last Name _____

SS # _____

CA Drivers Lic # _____

Address _____

City _____ Zip _____

Home Phone _____ Cell Phone _____

Email address _____

Will you have reliable transportation to and from work?

Skills & type of work you would prefer to work:

Date you are available _____

Last Employer _____

Contact Person _____

Phone # _____

Date started _____ Last date worked _____

Rate of pay when left employment: \$ _____/hr

Reason for leaving employment: Quit _____ Terminated

Laid off _____ Other

reason _____

Previous Employer _____

Contact Person _____

Phone # _____
Date started _____ Last date worked _____
Rate of pay when left employment: \$ _____/hr
Reason for leaving employment: Quit _____ Terminated

Laid off _____
Other reason

Previous Employer _____
Contact Person _____
Phone # _____
Date started _____ Last date worked _____
Rate of pay when left employment: \$ _____/hr
Reason for leaving employment: Quit _____ Terminated

Laid off _____
Other reason

Education _____

Occupational Goals if
any: _____

Employment Policy Overview-2006

Employment with Oasis Landscape Construction is "at will". If hired, your employment does not indicate an employment contract. Employment may be terminated by company or employee at any time with no advance warning and for any reason. Failure to follow written or company accepted procedures / operations or the failure to 'fit it' as felt by Company are reasons for termination. Each employee is expected to have a telephone. If your phone # changes, you are expected to let the office know on your timecard.

Please initial in the space provided before each line item:

_____ Please never visit the shop or premises on the weekend or after 6:00 pm.

_____ Employees will be willing and able to fit into a conservative environment. Company reserves the right to determine what is and is not a conservative appearance.

_____ Parking at shop –You cannot park in the parking lot. You must park on the street or at the job site.

_____ Work week – Monday thru Friday as necessary by the company.

_____ Rainy days – Assume that you are off due to rain. You are expected to contact your foreman by 7:00 am on any day where rain may shut work down. If it is raining in the morning, you are expected to be available by phone until 10:00am to work if needed.

_____ Employees must have a neat appearance. All male employees are to be clean-shaven **everyday.**

_____ No smoking on job sites.

_____ No personal pets allowed on job sites.

_____ Your wages are between you and the company. You are expected not to discuss your wage with other employees.

_____ Employees are expected to contact their foreman if they can't come into work. Failure to show up for work without a phone call is considered a voluntary quit.

_____ No over time is authorized. Oasis Landscape Construction works 40 hour weeks.

_____ Job sites are a drug & alcohol - free environment. Use of alcohol or drugs is reason for termination.

_____ In the event of employment termination, keys and any company property is to be turned into the office before your final check will be released. Non-returned items will result in the items value being deducted from the final check.

I understand and will comply with the above company policies. I understand the company may change polices to suit the company. Updated company policies are posted in office. Failure to comply may result in termination.

Signed _____

Print Name _____ **Date** _____

Fidelity Bond Statement

Have you been convicted of a misdemeanor involving theft, misrepresentation, or moral turpitude, or of any felony? _____yes _____no

If Yes, provide date, place of conviction and type of crime:

My signature constitutes my certification that my responses are true and complete. The facts set forth in this application for employment are true and complete. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation of my personal history, work history, background criminal investigation through the investigative bureaus or agencies of your choice.

Signed _____

Print Name _____ **Date** _____